

EXPRESSION OF INTEREST FOR MARKET STALL
@ 2019 KILCUNDA LOBSTER FESTIVAL
27th JANUARY 2019 – KILCUNDA FORESHORE CAR PARK

Please note: NO hot food, cold drinks, sandwiches or cakes, seafood stalls will be considered as we have these will be offered by our Association.

Name of applicant:

Address:

Contact number:

Email:

Type of stall/products for sale (Note: you must provide details of ANY foodstuffs.)

STALL SIZE REQUIRED: (please note there are limited sites to access power due to outdoor venue)

- | | | | |
|--------------------------|---|--------------------------|--------------------------------------|
| <input type="checkbox"/> | 3m x 3m Single site \$55 | <input type="checkbox"/> | 6m x 3m Double site \$90 |
| <input type="checkbox"/> | 3m x 3m Single site with power \$65 | <input type="checkbox"/> | 6m x 3m Double site with power \$110 |
| <input type="checkbox"/> | 3m x 3m Local non-profit stallholder \$35 | | |

By signing this form you acknowledge that you have read and accepted the terms & conditions as attached.

Signature:

Date:

On completion of this form, please forward it along with a valid Certificate of Currency for your Public Liability Insurance policy to: Jeff Cullen, Stall Coordinator - stalls@kcda.org.au or 0401 718 216

DO NOT make payment until confirmation received that your application has been accepted.

BANK DETAILS FOR DIRECT DEPOSIT: Bank of Bendigo
A/C Name – Kilcunda Community
BSB – 633-000
A/C Number - 163101561

NOTES:

- 1. Returning stallholders must return this form by Friday 30th November 2018 to be considered for acceptance before new stallholders.**
- 2. Full payment and paperwork (including insurance certificate) must be received from all stallholders by Friday January 11th 2019.**

Kilcunda Lobster Festival Stallholder Terms and Conditions

1. Stallholders must arrive between 6:30am and 7.45am to setup.
2. Full vehicle access may not be available to all sites. Stallholders must be prepared to manually move their equipment and stall contents between the nearest vehicle access point and their allotted site.
3. **Vehicle parking is not available on the festival site between 8:30am and 4:00pm**, unless the allocated site is on the beach side of the festival area where vehicles are allowed as wind-breaks as where possible (as bushes restrict several sites that will not allow vehicle space behind the stall). You will be advised prior to the Festival if you can leave your vehicle on your site. **IF YOU DO NOT RECEIVE PRE-APPROVAL THEN YOU ARE NOT ABLE TO LEAVE YOUR CAR ON SITE.**
4. Vehicle access to pack up will not be available until the end of the festival. This is nominally set as 4:00pm, but may be declared earlier, for example if the spinning wheel has finished or if inclement weather occurs. If your vehicle is parked away from the festival area for safety reasons you will not be able to bring it back until the festival is closed or approval is received from Festival Organisers. If you are allowed to park in the festival area you will not be able to move your vehicle out until the festival is closed for safety reasons. This restriction on vehicle movements is a health and safety requirement.
5. Sites are provided as ground space only. KCA does not provide equipment such as tables and marquees, water or electricity unless otherwise agreed before the festival. Please be aware the festival area is beside the ocean and can be very windy. All equipment including marquees are to be suitable for this environment and secured with all tethering ropes, etc. are to be identified & set out in a manner that will not cause inconvenience or injury to the public. Your stall set up will be checked prior to start of festival and any instructions for health & safety reasons from the Festival Organisers must be actioned. Food vendors must have appropriate Bass Coast Shire Council permits and be registered on Streatraders.
6. Application forms, together with full payment and a copy of your valid Public Liability Insurance Certificate of Currency must be received by KCA by January 11th, 2019; otherwise you may not be guaranteed a site. Returning stallholders should submit their application form by 30th November 2018 to be considered for acceptance before new stallholders.
7. KCA reserves the right to accept stall applications at their sole discretion. We endeavour to accommodate a range of stalls within the limited area available. ***KCA may decline requests for stalls selling similar goods, but this does not mean that there may not be multiple stalls selling similar items.***
8. KCA reserves the right to allocate stall sites at their sole discretion. We will attempt to meet stallholder requests regarding site allocation but please understand that we cannot meet every request. Requests from returning stallholders will generally be given priority over new stallholders.
9. Where applicable, all gas cylinders are to be stamped current to regulation and secured in a suitable container (e.g., milk crate) so that they cannot topple. Any mains power electrical leads are to be tested & tagged and suitably protected. Where used, generators are to be well maintained and serviced and be within sound limits and operators are to ensure there are no fuel spills.
10. The rubbish bins provided on site are for public use only – **all stallholders are to remove their own rubbish from site.** The KCA is focused on reducing the Festival's waste so your attention to managing your own rubbish is required.
11. The above issues will be strictly policed and may impact on participation at further festivals.
12. The discounted fee for local non-profit stallholders is subject to approval by the KCA Committee. Complying stallholders can also apply to Bass Coast Shire Council for public liability insurance coverage for the day for \$20.
13. Please note new smoking laws under the Tobacco Amendment Act 2016 that came into effect on 1st August 2017 will apply at the Festival. Stallholders selling food MUST have provide and display the appropriate signage at/on their stall.