

EXPRESSION OF INTEREST

Market Stall @ Kilcunda Lobster Festival 26th January 2020

THIS IS A SINGLE USE PLASTIC FREE EVENT

NOTE: Hot food, cold drinks or seafood stalls may not be accepted as these are offered by our Association

Name of applicant:

Address:

Contact number:

Email:

Type of stall/products for sale (Note: you must provide details of ANY foodstuffs.)

STALL SIZE REQUESTED: (NOTE: there are limited powered sites due to outdoor venue)

3m x 3m Single site @ \$65	6m x 6m Double Site @ \$120
3m x 3m Powered Single site @ \$75	6m x 6m Powered Double Site @ \$140
3m x 3m Local non-profit stallholder @ \$45	

By signing this form you acknowledge that you have read, accepted & will abide by the terms & conditions of the Festival organisers as attached.

Signature:

Date:

On completion of this form, please email along with a valid Certificate of Currency for your Public Liability Insurance to: Jeff Cullen, Stall Coordinator - stalls@kcda.org.au

DO NOT make payment until confirmation received your application has been successful

BANK DETAILS FOR DIRECT DEPOSIT:

Bank of Bendigo

A/C Name – Kilcunda Community

BSB – 633-000 A/C Number - 163101561

NOTES:

1. Returning stallholders must return this form by Friday 29th November 2019 to be considered for acceptance before new stallholders.
2. Full payment & paperwork (including Certificate of Currency) must be received from all stallholders by Friday January 11th 2020 or your site may be offered to other stallholders on the waiting list.

Kilcunda Lobster Festival Stallholder Terms and Conditions
The T&C's will be strictly policed & may impact on participation at future festivals

1. **2020 Lobster Festival is a SINGLE USE PLASTIC FREE EVENT and we ask ALL Stallholders to join us on this journey so NO SINGLE USE plastic bags, plastic cutlery, plastic drinking straws, plastic or polystyrene cups or lids etc are to be used. If you need assistance in sourcing alternative products we are happy to assist.**
2. The rubbish & recycle bins provided on site are for public use only – **all stallholders are to remove their own rubbish & recycling from site.** The KCA is focused on reducing the Festival's impact on the environment & waste that goes to landfill so your attention to managing your own rubbish is essential.
3. Stallholders must arrive between 7:30am and 8.45am to setup.
4. **Vehicle parking is not available on the festival site between 9:30am and 4:00pm,** unless the allocated site is on the beach side of the festival area where vehicles are allowed as wind-breaks as where possible (as bushes restrict several sites that will not allow vehicle space behind the stall). You will be advised prior to the Festival if you can leave your vehicle on your site. **IF YOU DO NOT RECEIVE PRE-APPROVAL THEN YOU ARE NOT ABLE TO LEAVE YOUR CAR ON SITE.**
5. Vehicle access to pack up will not be available until the end of the festival. This is nominally set as 4:00pm, but may be declared earlier, for example if the spinning wheel has finished or if inclement weather occurs. If your vehicle is parked away from the festival area you will not be able to bring it back until the festival is closed or approval is received from Festival Organisers. If you are allowed to park in the festival area you will not be able to exit until the festival is closed. The restriction on vehicle movements is a health & safety requirement.
6. Sites are provided as ground space only. KCA does not provide equipment including tables, marquees, water or electricity unless otherwise agreed before the festival. The festival area is beside the ocean & can be very windy and all equipment including marquees are to be suitable for this environment & secured with all tethering ropes, etc. & set out to ensure they will not cause inconvenience or injury to the public. Stall set ups will be checked prior to the start of the festival & any instructions from the Festival Organisers **must be actioned.** Food vendors must have appropriate Bass Coast Shire Council permits & be registered on Streatraders.
7. KCA reserves the right to accept stall applications at their sole discretion. KCA may decline requests for stalls selling similar goods, but this does not mean there may not be multiple stalls selling similar items.
8. KCA reserves the right to allocate stall sites at their sole discretion. We will attempt to meet stallholder requests regarding site allocation but please understand that we cannot meet every request. Requests from returning stallholders will generally be given priority over new stallholders.
9. All gas cylinders are to be stamped current to regulation & secured in a suitable container (e.g., milk crate). All mains power electrical leads are to be tested & tagged & suitably protected. If power is provided we cannot guarantee continuity due to outages beyond our control. Individual power supply provided is rated at either 10 or 15 amps only. If used, generators are to be well maintained & serviced & be within sound limits & operators are to ensure there are no fuel spills.
10. Cancellations 30 days prior to the Festival date will not be refunded and a "no show" on the day of the Festival will not be refunded. This is an All Weather event and no refund will be made for non-attendance due to inclement weather.
11. The discounted fee for local non-profit stallholders is subject to approval by the KCA Committee. Complying stallholders can also apply to Bass Coast Shire Council for public liability insurance coverage for the day for \$20.